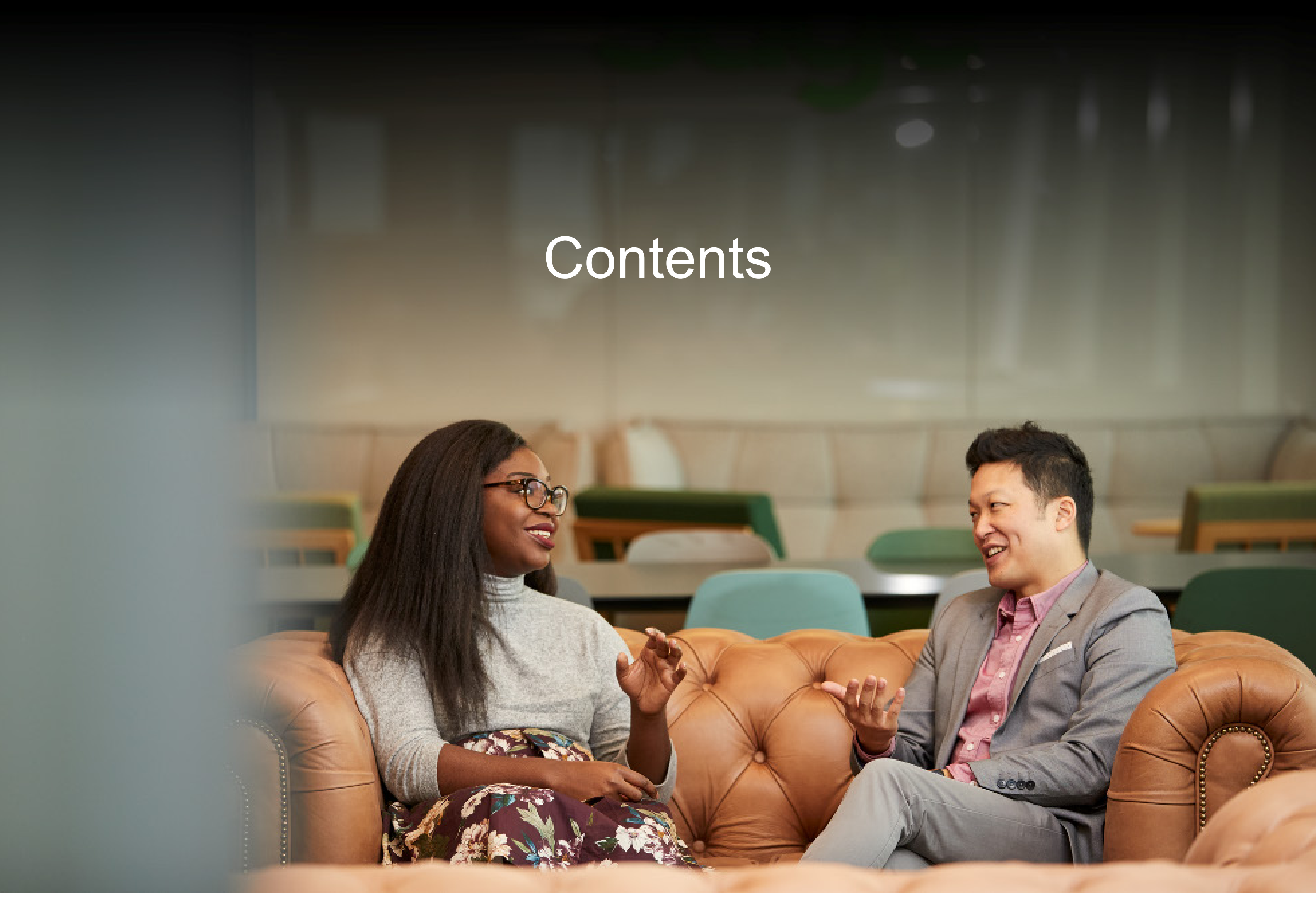
Sage XRT Business Exchange

Version 12.3

Administration Module



Contents

Presentation

You can now access the functional setup directly from the web thanks to the new module: **Sage XRT Business Exchange Administration**.

This first version provides the following options:

- Managing Entities
- Managing Bank Contracts
- Managing Financial Operators and Profiles
- Managing Calendars
- Viewing the existing bank accounts
- Viewing the existing services and EBICS formats
- Creating and modifying Users without accessing **Sage XRT Common Services** interface

Disclaimer

To use **Sage XRT Business Exchange Administration**, you must:

- Install version 12.3 of **Sage XRT Business Exchange**
- Modify manually the configuration file for the module

For this second step, you can find the configuration file **webihm.json** in the installation folder, default path: **C:\Program Files\Sage\Sage XRT Business Exchange\Html\OnlineBanking\SbeWebIhm**.

You must add to the file default content the *GRP* parameter which specifies the workgroup for the connection to the module.

To the following default parameters...

```
"SCPS": "http://SCS presentation service URL",

"SRA": "http:// Sage Rest Api service URL"

"SCAS": "http://SCS authentication service URL",
```

Add:

```
"GRP": "Workgroup name",
```

We recommend you offer to the user the possibility to choose the workgroup, by entering only *“”*:

```
"GRP" : "",
```

Example: Default file after installation

"SCPS": "http://W12R2-AQCR",

"SRA": "http://W12R2-AQCR:9090/sra/v1"

"SCAS": "http://W12R2-AQCR",

Example: Modification with the specification of a PRODUCTION workgroup

"SCPS": "http://W12R2-AQCR",

"SRA": "http://W12R2-AQCR:9090/sra/v1",

"GRP":"PRODUCTION",

"SCAS":http://W12R2-AQCR

Example: Modification without the specification of a workgroup

"SCPS": "http://W12R2-AQCR",

"SRA": "http://W12R2-AQCR:9090/sra/v1",

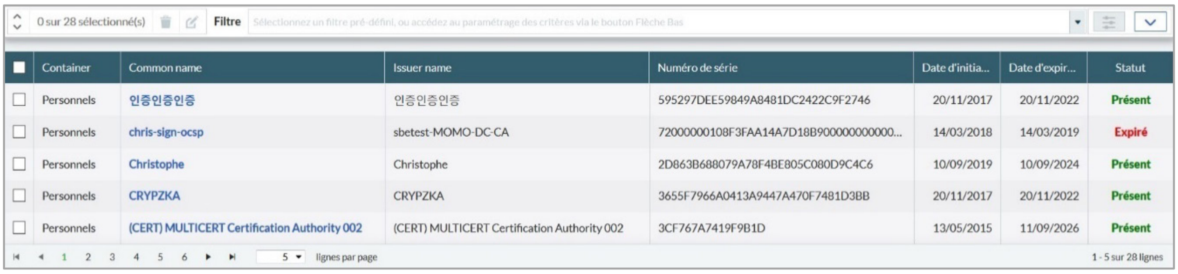
"GRP":"",

SCAS":"http://W12R2-AQCR"

Customizing Data Display

In **Sage XRT Business Exchange Administration**, you can personalize the data view.

The **Filter** field at the top of each table enables you to set up the display.



0 sur 28 sélectionné(s) Filtre Sélectionnez un filtre pré-défini, ou accédez au paramétrage des critères via le bouton Flèche Bas

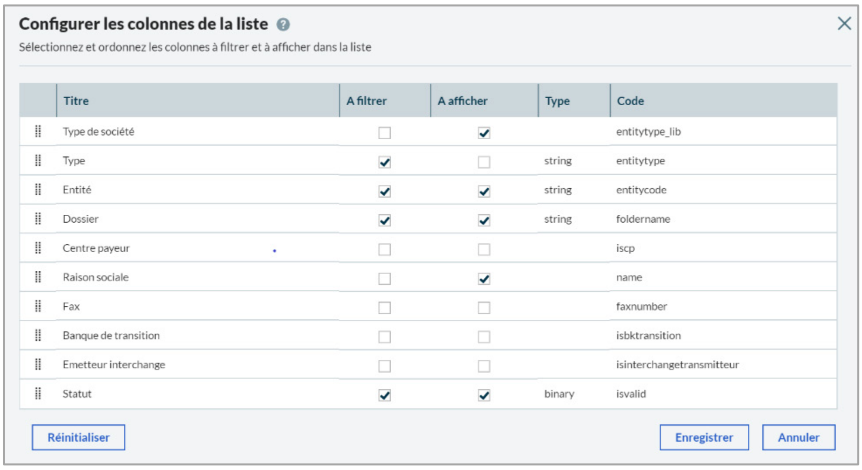
Container	Common name	Issuer name	Numéro de série	Date d'initia...	Date d'expir...	Statut
Personnels	인증인증인증	인증인증인증	595297DEE59849A8481DC2422C9F2746	20/11/2017	20/11/2022	Présent
Personnels	chris-sign-ocsp	sbetest-MOMO-DC-CA	7200000108F3FAA14A7D18B900000000000...	14/03/2018	14/03/2019	Expiré
Personnels	Christophe	Christophe	2D863B688079A78F4BE805C080D9C4C6	10/09/2019	10/09/2024	Présent
Personnels	CRYPZKA	CRYPZKA	3655F7966A0413A9447A470F7481D3BB	20/11/2017	20/11/2022	Présent
Personnels	(CERT) MULTICERT Certification Authority 002	(CERT) MULTICERT Certification Authority 002	3CF767A7419F9B1D	13/05/2015	11/09/2026	Présent

1 2 3 4 5 6 5 lignes par page 1 - 5 sur 28 lignes

Click to display the selection fields for criteria and the button .

Presentation

Click this *cog* icon to access the setup window.

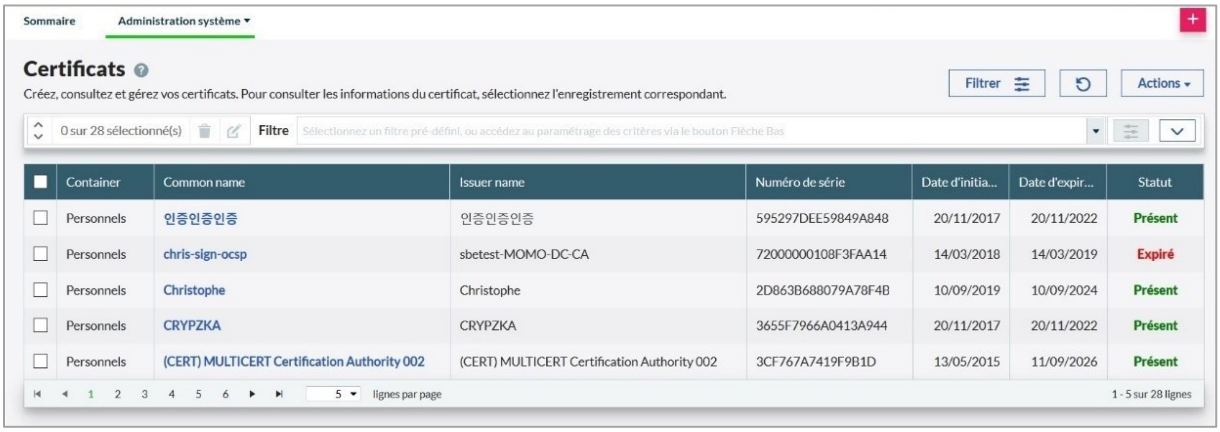


The column **To filter** enables the selection of the fields to display in the search criteria.

The column **To display** enables the selection of the column to use in the list of the displayed menu elements.

System Administration

System Administration enables you to view the certificates existing on the client station, as well as the public and private certificates per entity.



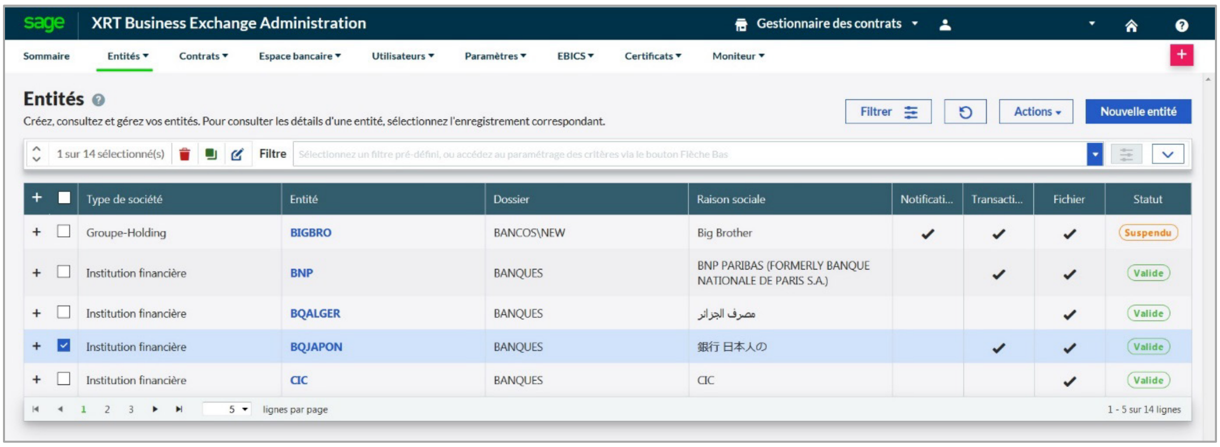
Contract Manager

The main management tasks for bank contracts in **Sage XRT Business Exchange** are completed in the **Contract Manager**.

Entities Menu

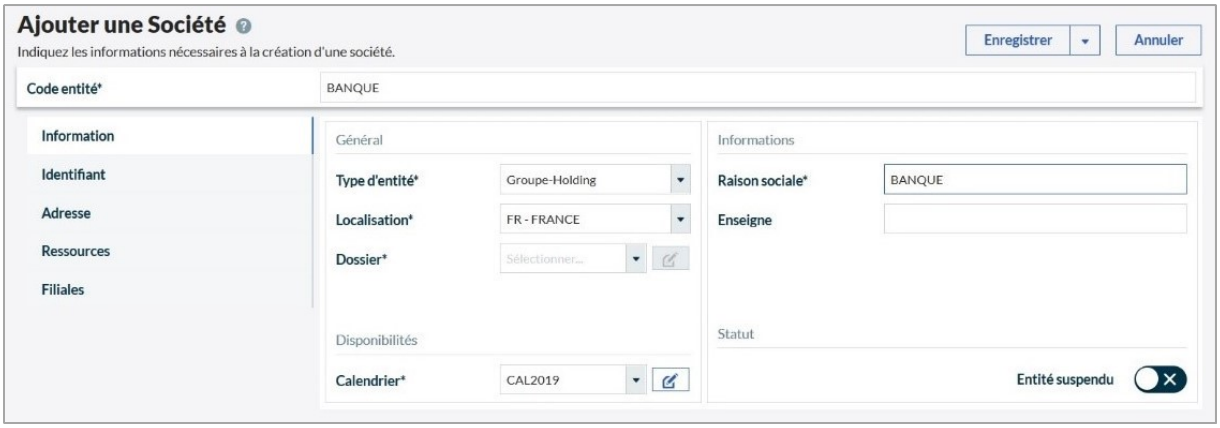
The **Entities** menu manages the cycle of all entities:

- Financial Institutions
- Groups-Holdings
- Companies
- Subsidiaries



Creation

In the **Entities** menu, click **New entity** to access the creation form.



Select the entity type: **Group/Holding**, **Subsidiary** or **Company** and choose a name for it in the **Entity Code** field.

Several tabs gather the data to specify for your new entity:

- **Information**
- **Identifier**
- **Address**
- **Resources**
- **Subsidiaries**

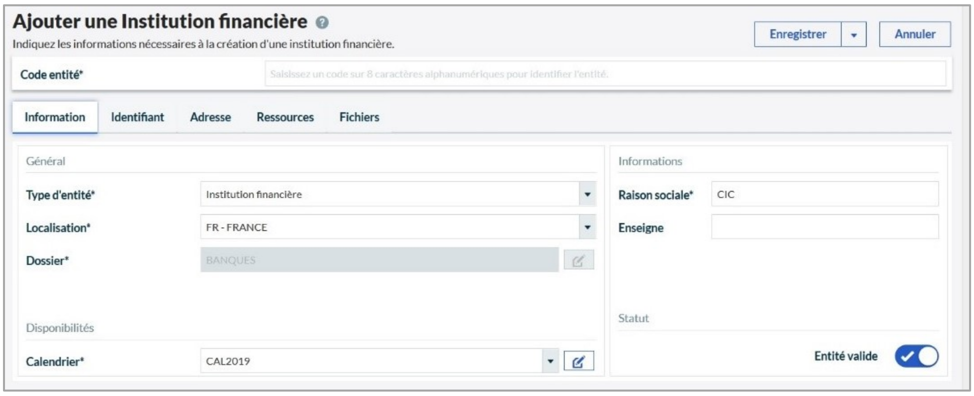
All fields marked with an asterisk * are mandatory.

Note: The **Location** dropdown menu enables you to find the country by entering the first three letters for the country name or code.

Duplication

You may also create an entity by duplicating the data of an existing entity.

In the **Entities**, menu, select the entity, and click **Duplicate** from the **Actions** dropdown menu. You then access the creation form which was prepopulated by the duplication.



You must specify the **Entity Code**.

Warning: You may modify the **Entity Type** (**Financial Institution**, **Group-Holding**, **Company** or **Subsidiary**), but you cannot modify the folder linked to the duplicating entity.

Modification

In the **Entities** menu, you can modify entities:

- by clicking on the code in the **Entity** column of the table
- by selecting the entity and then **Modify** in the **Actions** dropdown menu

Warning: The elements: **Entity Code**, **Entity Type** and **Folder** cannot be modified.

Deletion

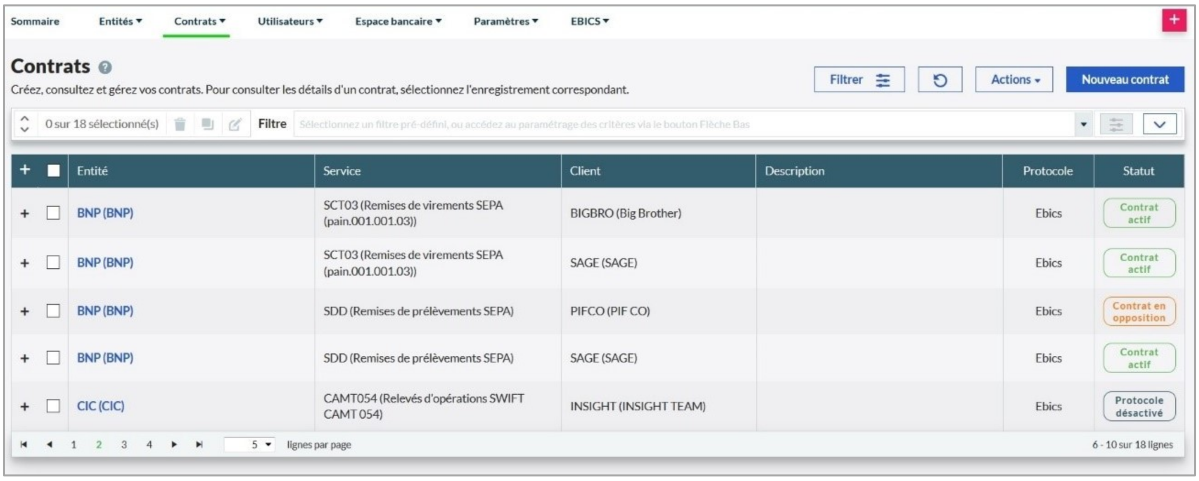
In the **Entities** menu, you can delete an entity by selecting it and clicking **Delete** from the **Actions** dropdown menu.

Contracts Menu

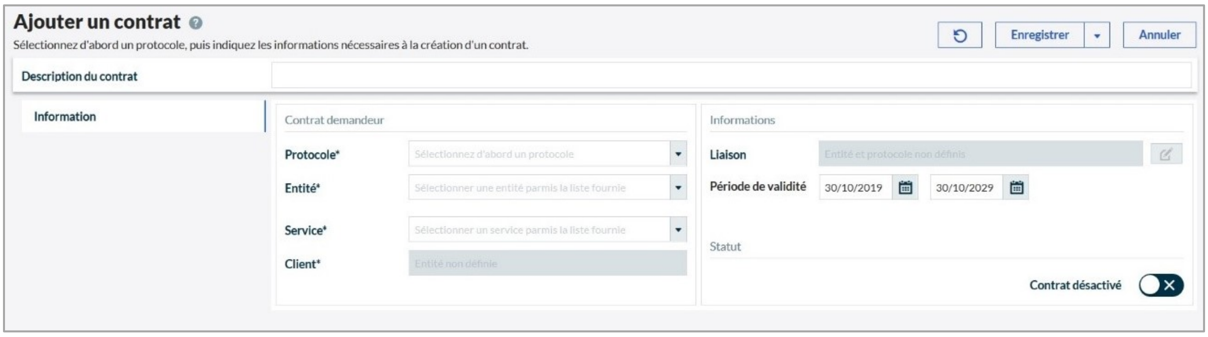
The **Contracts** menu enables you to manage Contracts and Links.

Managing Contracts

The **Contracts** sub-menu presents the current contracts and offers the functions to manage them.



In the **Contracts** sub-menu, click **New contract** to access the creation form.



The **Protocol** determines the tabs displayed in the form.

All fields marked with an asterisk * are mandatory.

You may also create a contract by duplicating the data of an existing one.

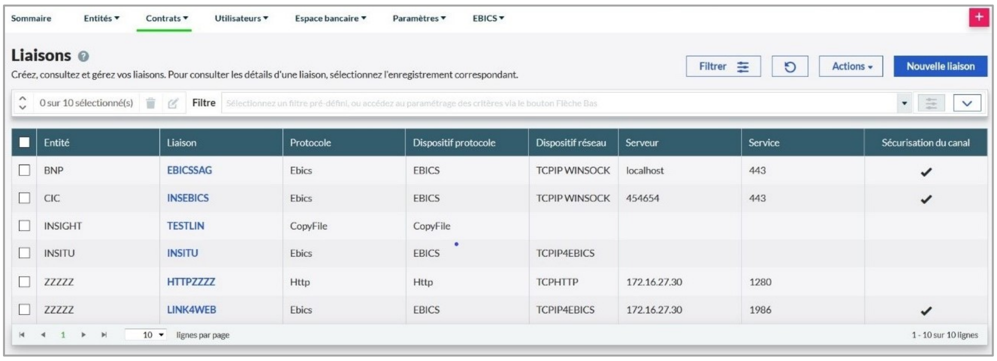
In the **Contracts** menu, select the contract and click **Duplicate** from the **Actions** dropdown menu. Select one of the following options:

- Duplicate the contract by service
- Duplicate the contract by client

Warning: You must go through each step of the duplication wizard, even if you only work on sent contracts or received contracts.

Managing Links

The **Link Management** sub-menu enables you to manage directly the link setup without accessing the bank contract.

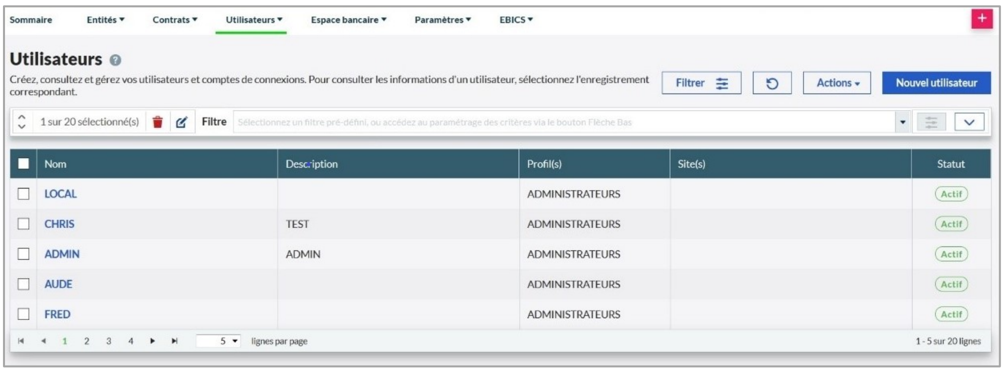


Users Menu

This menu gathers all the characteristics of **Sage XRT Common Services** operators.

Managing Users

The **Users** sub-menu enables the creation and modification of users without accessing **Sage XRT Common Services**.



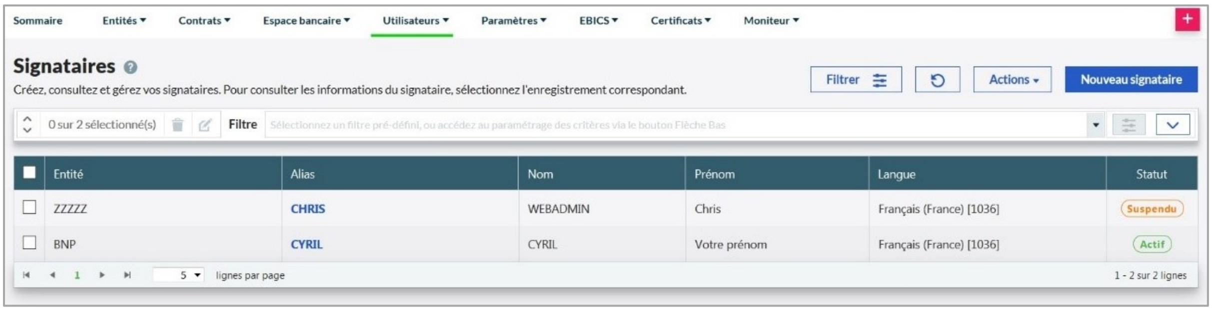
Warning: To prevent accidental deletions of **Sage XRT Advanced** or **Sage XRT Treasury** users, you cannot delete users from **Sage XRT Business Exchange Administration**.

Managing Financial Operators

In the **Users** menu, select the **Financial Operators** sub-menu. To create a financial operator, you must associate it with an **Account** (i.e. an existing user) and with a **Profile**.

Managing Signatories

Select the **Signatories** sub-menu to manage users with signature duties.



Click **New Signatory** to access the creation form.

In the **Information** tab, you must define the general settings for the signatory, along with the password for internal signature.

In the **Certificates X509** tab, you must specify the certificates associated with the signatory.

For the association between the certificate and the signatory:

1. Click **Add X509 Certificate**.
2. Choose the certificates and click **Select**.

In the **EBICS Identity**, you must specify the EBICS identifiers and the certificates to be used for this signatory.

For the addition of **EBICS Identity**:

1. Click **Add EBICS Identity**.
2. Complete the fields.

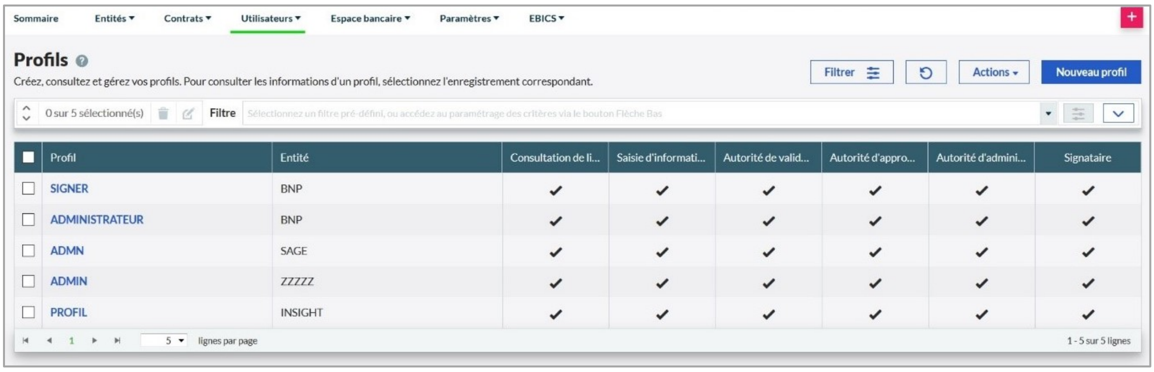
Note: You can mark the **Service** and **Client** columns with * so that the new identity is common to all.

3. Click **Modify** to save the EBICS identity.

Managing Profiles

Profiles list the **Access Rights** and **Privileges** for **Sage XRT Business Exchange** users.

In the **Profiles** table, you can view and modify a profile by clicking on its name.



In the **Privileges** tab, the green icon (opened padlock) means that the corresponding user is authorized.

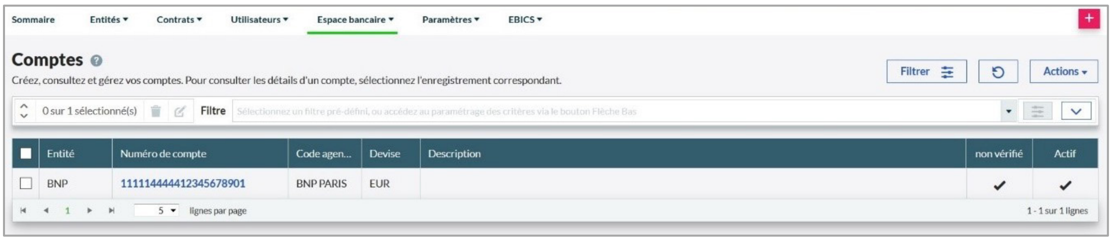
The red icon (closed padlock) means that the corresponding user is not authorized.

To modify Privileges and Access Rights, click the padlock icon.

In the **Operators** tab, you can specify the financial operators that use this profile.

Bank Manager Menu

This menu enables you to view the list of bank accounts.

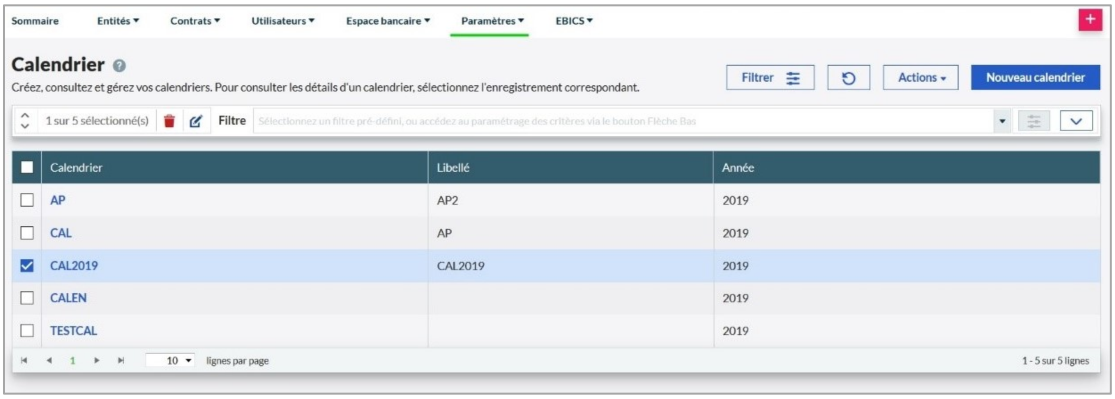


Parameters Menu

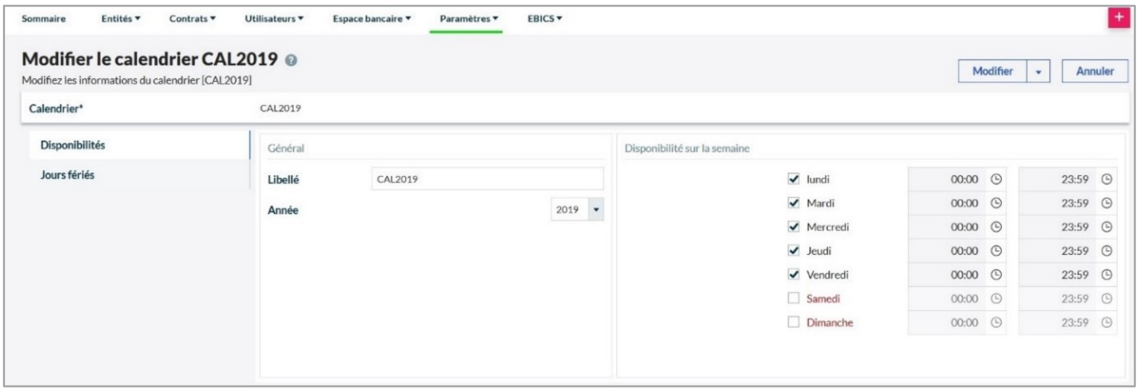
Calendar

Use this sub-menu to manage your calendars.

In the table, you can view and modify a calendar by clicking on its name.



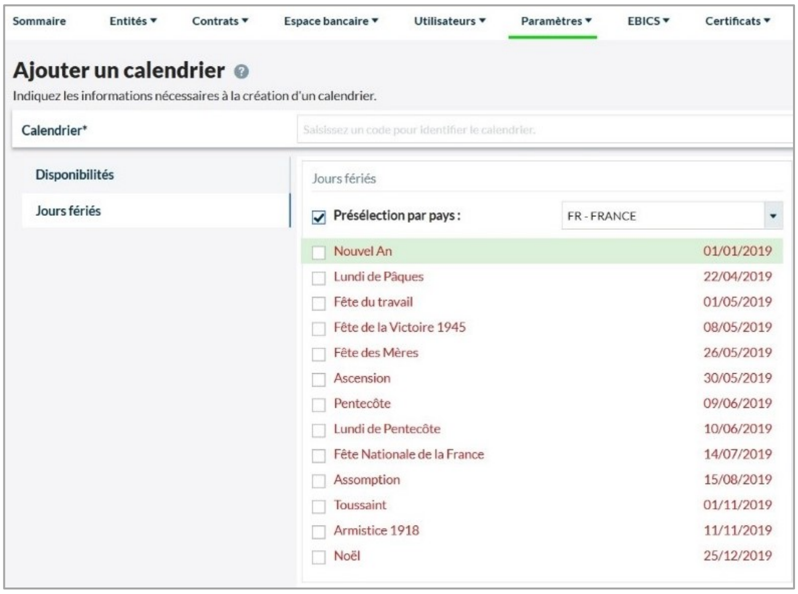
Click **New Calendar** to access the creation form.



In the **Availability** tab, you can define for each calendar the weekly availability hours.

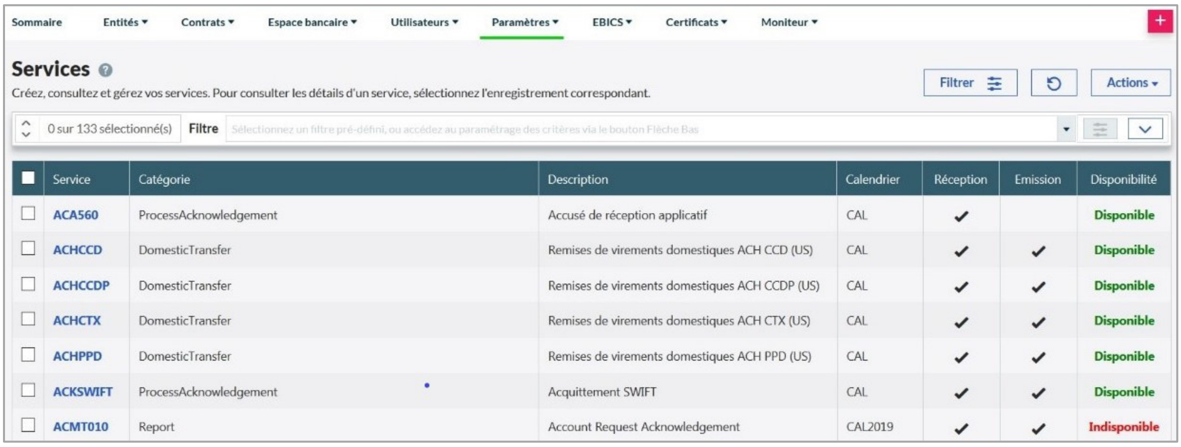
You can specify **Annual Holidays** in the corresponding tab. To add holidays, click on the dates. To cancel the defined holidays (marked with the red square), click on the dates or remove them from the list.

You can use **Select by country** to simplify the holidays definition. Select the corresponding option and choose a country: the annual holidays list for this country is displayed.



Services

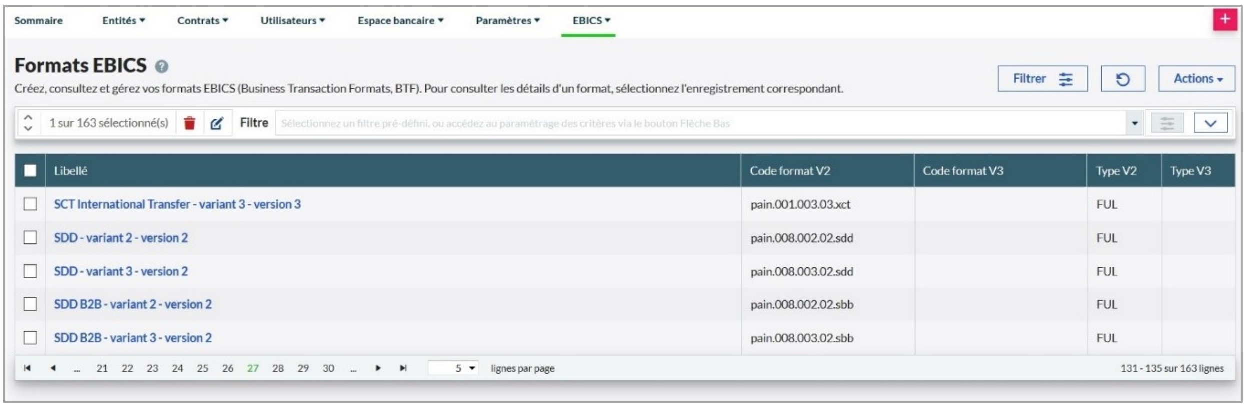
Use this sub-menu to view the list of the available services.



EBICS Menu

EBICS Formats

Use this sub-menu to view the list of the available EBICS Formats.



EBICS Identities

This sub-menu enables you to manage EBICS Identities (aka Identification Parameters) without accessing the bank contracts.